



## IMGC Annual Symposium 2020 Abstract Submission Guidelines and Instructions

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### Key Dates:

- Abstract submission opens: **March 23, 2020**
  - Abstract submission closes: **May 15, 2020**
  - Abstract acceptance notifications will be sent: **June 3, 2020**
  - Registration opens: **June 5, 2020**
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### GUIDELINES:

#### Requirements:

**IMGC Symposium 2020** abstract submissions must include original unpublished or published research and submitted through the [IMGC Symposium 2020 Submission website](#). Multiple abstracts can be submitted by the same presenting author but must address different research. All abstracts must be submitted in English with accurate grammar and spelling suitable for publication.

#### Authors:

Abstracts must be submitted by the presenting author who is expected to present the abstract at **IMGC Symposium 2020**. Co-authors should be included on the abstract.

#### Abstract Submission Fee:

There is no fee for submission or review.

#### Revisions:

Revisions can be made through the [IMGC Symposium 2020 Submission website](#) through **May 15, 2020**. Please proofread abstract submissions carefully because edits will **not** be made by IMGC staff. Abstracts will be published verbatim in the **IMGC Symposium 2020** Program Booklet using the text and author information provided during abstract submission.

#### Abstract Review:

All abstracts will be peer-reviewed through a double-blind review process for quality assurance. Reviewers will consider the following when rating abstracts: abstract components (objective, methods, results and conclusions), significance, writing quality and grammar. Results should include at least preliminary data. To say, “the results will be discussed at “IMGC Symposium 2020,” is insufficient. **Abstracts without results will be rejected.**



### **Acceptance and Programming Notification:**

Presenting authors will be notified by email regarding abstract acceptance on **June 3, 2020**.

### **Meeting Participation:**

Submission of an abstract constitutes a commitment by the presenting author to present it if accepted. Failure to present, if not justified, will jeopardize future acceptance of abstracts for IMGIC Symposia.

### **Registration Fee/Travel Costs:**

Presenting authors whose abstract is accepted for presentation as either an “Oral Presentation” or “Student Travel Award Oral Presentation” will receive complimentary registration and reimbursement for travel expenses (airfare, ground transportation, and hotel). Travel reimbursement is **not** provided for Poster Presentations.

### **Abstract Submission Website:**

**IMGIC Symposium 2020** abstracts must be submitted through the [IMGIC Symposium 2020 Submission website](#). All presenting authors must create a new user account to submit an abstract. To do so, click the ‘Join Now’ button at the bottom of the [IMGIC Symposium 2020 Submission website](#) login page.

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## **ABSTRACT INFORMATION:**

Once logged into the [IMGIC Symposium 2020 Submission website](#), presenting authors should click the green ‘Click here to submit a new abstract’ link to begin.

### **Abstract Title:**

The abstract title should be short and specific. The abstract title has a character limit of 150 characters not including spaces.

**Preferred Presentation Type:** Presenting authors can indicate their interest for a preferred presentation type for the abstract. These include:

- **Oral Presentation:** Presenting authors can opt to have their abstract considered for oral presentations; however, selection is not guaranteed. If an accepted abstract is not selected for oral presentation, it may be programmed as a poster presentation.
- **Student Travel Award Oral Presentation:** Students currently in graduate school (Masters, PhD, PharmD, MD, etc.) can opt to have their abstract considered for oral



presentations, however, selection is not guaranteed. If an accepted abstract is not selected for oral presentation, it may be programmed as a poster presentation.

- **Poster Presentation (Poster Session): IMGC Symposium 2020** will feature scientific Poster Sessions throughout the entire 3-day symposium but the Poster Reception will be on October 13, 2020. Poster presentations offer attendees the ideal opportunity to present their own research and learn more about their peers' science.
- **Indifferent:** If you are not partial toward one type of presentation, you may select "Indifferent" and the IMGC Scientific Advisory Committee will appoint your abstract to a presentation type.

**Note:** Only abstracts accepted for an **Oral Presentation** or **Student Travel Award Oral Presentation** include complimentary registration and reimbursement for travel expenses (airfare, ground transportation, and hotel).

## AUTHOR TASK:

### Presenting Author:

The presenting author's contact information must be provided when a user profile is created on the [IMGC Symposium 2020 Submission website](#). The presenting author should be the first author listed in the author list. Once logged in and a new abstract submission is started, the presenting author's information will automatically be included in the Author(s) Task. Follow the directions provided to confirm/complete the presenting author's profile.

### Co-Author(s):

Contact information (organization, address, email address) and credentials (degree) for all co-authors must be provided. Follow the directions provided to confirm/complete co-author profiles.

## ABSTRACT TASK:

### Selecting Topic Sessions:

All oral presenting authors must select at least one **IMGC Symposium 2020** Topic Session that best suits the content of the abstract. The selection of topic sessions will assist with the review process and programming. Authors are encouraged to select as many topic session topics that best match their abstract and presented research. For example, if the content of the abstract could be associated with four of the six topic session, then the author should select all four topic sessions.



**The six topic sessions in the 2020 program are listed below:**

- Artificial Intelligence for the Future of Agriculture, Food, and Health
- Comparative Biology: Mining the Wisdom of Evolution
- Immunity, Autoimmunity and Inflammation: the 21st Century's BIG Challenge
- Innovative Technologies in Milk Science for Human Health
- Microbiome 2.0
- Milk Structure-Function: Molecules in the Matrix

**Presenting Author Highest Level of Completed Education:**

- Associate degree
- Bachelor's Degree
- Master's Degree
- Doctorate or Professional (PhD, Pharm D, MD, etc.)

**Presenting Author Academic Level or Industry Position:**

The academic level of the presenting author must be indicated during abstract submission.

Answer options include:

- Investigator (more than 5 years past receiving a doctoral or terminal degree)
- Young Investigator (within 5 years of receiving a doctoral or terminal degree)
- Postdoctoral Fellow
- Medical Trainee (intern/resident/fellow)
- Graduate or Medical Student
- Industry Scientist
- Other

**Abstract Body:**

The body of the abstract has a character limit of 2000 characters not including spaces. Each abstract should be formatted using the headings Objectives, Methods, Results, and Conclusions.

- **Objectives:** State the precise objective, the specific hypothesis to be tested, or both.
- **Methods:** Provide a clear, concise description of specific methods, including research design. Describe interventions, if used.
- **Results:** Report the most important findings, including results of statistical analyses. Results should include at least preliminary data. To say, "the results will be discussed at IMGC 202 Annual Symposium," is insufficient. **Abstracts without results will be rejected.**
- **Conclusions:** Summarize in 1 or 2 sentences the primary outcomes of the study, including their potential significance (avoid generalizations).



**Special Characters and Formatting:** Please proof the abstract carefully to confirm that any special characters (such as  $\alpha$ ,  $\beta$ ,  $\leq$ ,  $\geq$ , etc.) are displaying properly.

**Publication:**

Accepted abstracts (oral or poster) will be invited to **submit a full paper** on the presented or related material to a special issue in the [International Dairy Journal](#). Invitations will be emailed to presenters **June 5, 2020**. Find out more details about the special issue, including how to submit [here](#).

**FUNDING SOURCES TASK:**

**Funding Sources:**

Funding sources (organizations, institutions, agencies) for the research included in the abstract should be listed. Grant numbers should not be included in the abstract as this could impact the efficacy of a blinded abstract review process.

**KEYWORDS TASK:**

**Keywords:**

Presenting authors must provide at least three keywords associated with the content area of the abstract to assist with programming at **IMGC Symposium 2020**.

**Important Notes:**

- Due to the amount of information required, IMGC recommends that presenting authors develop and save their abstract in a Word document.
- Supporting images, tables and graphs will **not** be accepted with abstracts.
- When using abbreviations for compounds, the full name should be spelled out for the first mention.

**For more information**

**Visit:** <https://milkgenomics.org/17th-annual-international-symposium-on-milk-genomics-and-human-health/>

**Email:** [imgcinfo@gmail.com](mailto:imgcinfo@gmail.com)

**Phone:** (310) 403-4483